

GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
150 Pacific Street, Suite 8, Portola, CA
1007 Lake Charles Circle Lutz, FL, 33548
Monday, September 24th, 2018– 2:00pm

- A CALL MEETING TO ORDER:** Determination of a Quorum and Acceptance of Agenda. Roll Call Vote
- B MOMENT OF SILENCE IN REMEMBERNCE OF THE CSD’S GENERAL MANAGER IVAN GOSSAGE:**
- C APPROVAL OF MINUTES:** Approve and adopt the minutes from the July 23rd, 2018 Regular Meeting & the August 23rd, 2018 Special meeting.
- D PUBLIC COMMENT:** Under Government Code Section 54954.3, members of the audience may address the Board on any agenda item before or during the Board's consideration of the item. A maximum of five (5) minutes is allowed for each speaker.
- E NEW BUSINESS:**
1. **PUBLIC HEARING AT 2:30PM- LIENS INTENT:** Public Hearing on Lien for APN#: 131-200-009 Office Administrator will present information regarding delinquent accounts and recommend liens be filed on said properties.
 2. **2018/2019 BUDGET AMENDMENT:** Office Administrator will present amendments to the 2018/2019 budget for the following categories: Rent, Water Testing, Master Plan, Sewer Testing, Septic Pumping, Leachfield Electric and Building Maintenance. Discussion & Action
 3. **2018/2019 BUDGET AMENDMENTS:** Office Administrator will present an amendment to the 2018/19 budget in the category of Quick Attack Vehicle upgrades. Discussion & Action
 4. **GENERAL MANAGER POSITION:** Board President will present a draft job description for the General Manager position and propose a timeline on filling the position. Discussion & Possible Action
 5. **PHASE 1 METER REPLACEMENT PROGRAM:** Office Administrator to present two Kamstrup quotes for Phase 1 of the Meter Replace Program. Discussion & Possible Action
 6. **CSD MEETING ROOM:** Interim General Manager to discuss the assessment of a monthly fee for the use of the Meeting Room. Discussion & Action
- F REPORTS:**
1. **GENERAL MANAGER’S REPORT:**
 - a) General Operations & Miscellaneous Items Update: Discussion
 2. **OFFICE ADMINISTRATOR’S REPORT:**
 - a) Office & Miscellaneous Items Update: Discussion
 - b) Water Usage Update: Discussion
 - c) Audit Update: Discussion
 - d) Billing Update: Discussion
 - e) Nakoma Late & Interest Charges: Discussion
 - f) Capital Improvements Workshop: Discussion
 - g) Transfer of duties: Discussion

3. **FIELD REPORT:**

- a) Field Operations & Miscellaneous Items Update: Discussion
- b) Leachfield Update: Discussion
- c) Winter Preparation: Discussion

4. **FINANCIAL REPORTS:**

- a) Warrant Register Reports for July – August 2018:
Review and Acceptance of Warrants paid as presented by the Office Administrator. Roll Call Vote
- b) Budget Comparison & Financial Reports for July - August 2018:
Review and Acceptance of Reports as presented by the Office Administrator. Roll Call Vote

5. **COMMITTEE REPORTS:**

- a) Firewise Committee Report
Committee Update Discussion
- b) Fire Protection Committee:
Committee Update Discussion
- c) Fire Tax Committee:
- Committee Update Discussion

6. **DIRECTORS' REPORTS:**

- a) Discussion of District Related Items. Discussion

G **ADJOURN:**