

GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

150 Pacific Street, Suite 8, Portola, CA

Friday, June 15th, 2018– 2:00pm

A CALL MEETING TO ORDER:

The meeting was called to order at 2:00pm.

Present: President Rich McLaughlin, Vice President Curtis, Board Member Kathryn Kogge, Board Member Rene St. Pierre, Board Member Jonathan Sechrist

Staff: General Manager: Ivan Gossage, Office Administrator: Tiana Bradley

Absent: None

B APPROVAL OF MINUTES:

President McLaughlin made the motion to approve and adopt the minutes from the May 11th, 2018 Regular Meeting & the May 27th, 2018 Annual Meeting. Board Member St. Pierre seconded the motion, Roll Call: President McLaughlin – Yes, Vice President Curtis – Yes, Board Member St. Pierre – Yes, Board Member Kogge – Yes, Board Member Sechrist – Yes, Motion Approved

C PUBLIC COMMENT

Gail McGrath: The HOA Board Meeting was scheduled for June 28th, 2018 @ 3:00pm.

D OLD BUSINESS:

1. FIRE PROTECTION:

President McLaughlin presented for discussion a Fire Protection Services update for Gold Mountain. He informed the community that Eastern Plumas Fire Department had conducted a preliminary inspection of the Nakoma Clubhouse at the expense of the CSD. Fire Chief Bob Frank provided a list of the immediate things that needed to be remedied that Fire Services Coordinator Bill Robinson would assist Nakoma with correcting. Once these items have been addressed, Eastern Plumas Fire Dept will conduct a final inspection.

2. ADOPTION OF THE 2018/19 BUDGET:

General Manager Gossage presented for discussion and action the final draft of the 2018/19 budget. The Water/Sewer Budget shows an operating expense of 396,689, a depreciation expense of \$40,000, an increase in income of \$13,652, a projected capital reserve balance of 410,190 after \$100,000 in projected expenses and a new operational reserve with a balance of 113,183 after \$48,000 in expenses. The Fire budget includes an Operations & Special Projects expense of \$78,227, an increase in income of \$955, a capital reserve contribution of \$2,572, Capital Reserve expense of \$20,000, a projected balance in capital reserves of \$210,435, an annexation reserve of \$30,000 a fuel break reserve of \$20,000.

Board Member St. Pierre made the motion to adopt the 2018/19 Budget. President McLaughlin seconded the motion and it was unanimously approved by Roll Call vote.


3. ALTITUDE RECREATION CENTER PROJECT SYSTEM DEVELOPMENT CHARGES:

President McLaughlin presented for discussion the System Development Charges for Nakoma Associate's Altitude Recreation Center project. He informed the board that Nakoma General Manager Dan Gallagher had provided the District with the total cost of construction for adapting the pool at the Altitude Recreation Center to be a fire water storage reservoir with hydrant, which General Manager Gossage was going to review in the next comings weeks with the help of the CSD's engineer. No further action was required.

E NEW BUSINESS:

1. PLACEMENT OF DELINQUENCIES ON THE PLUMAS COUNTY TAX ROLL:

Office Administrator Bradley presented for discussion and action the placement of District delinquencies on the Plumas County Tax Roll for collection. She informed the board that there were three delinquent properties to be placed on the Plumas County Tax Roll. The properties included APN#'s, 131-320-024, 131-360-010 and 131-120-022. The total amount owed to the CSD in delinquent charges was \$7,420.27.

 In compliance with the Americans with Disability Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, then please contact District Secretary at 530-832-5945. Request must be made as early as possible, and at least one full business day before the start of the meeting.

Board Member St. Pierre made the motion for Office Administrator Bradley to being the process in placing APN#'s 131-320-024, 131-360-010 and 131-120-022 on the Plumas County Tax Roll. President McLaughlin seconded the motion and it was unanimously approved by Roll Call vote.

2. **SCHEDULING OF BOARD MEETING DATES FOR FY 2018/19:**

The Board meeting dates and times for the 2018/19 fiscal year were approved for the following:

- Monday: July 23rd, 2018 – 2:00 pm
- Friday: August 17th, 2018 – 10:00 am
- Friday: November 9th, 2018– 10:00 am
- Friday: December 14th, 2018 – 10:00 am
- Friday: January 11th, 2019 – 10:00 am
- Friday, April 12th, 2019 – 10:00am
- Friday: May 10th, 2019 – 10:00 am
- Annual Meeting Memorial Day Weekend
- Friday: June 14th, 2018 – 10:00 am

3. **LEGISLATIVE DAYS PRESENTATION:**

Office Administrator Bradley provided the board with a synopsis of the Legislative Days conference she attended on behalf of the Plumas County Special District Association from May 21st – 22nd, 2018.

4. **FIRE SUPRESSION AND EMERGENCY SERVICES CONTRACT WITH EASTERN PLUMAS FIRE DEPARTMENT:**

Vice President Curtis presented for discussion and action the 2018/19 contract for Fire Suppression and Emergency Services with Eastern Plumas Fire Department for the Gold Mountain Community Services District. She informed the board that a committee consisting of Vice President Curtis, Board Member St. Pierre and Fire Services Coordinator Bill Robinson was formed to develop a draft fire protection contract with Eastern Plumas Rural Fire Department. It was recommended that the board approve this contract on an annual basis. The total cost for the 2018/19 Fire Suppression and Emergency Services contract with Eastern Plumas Fire Department was \$35,000.

Board Member St. Pierre made the motion to adopt the 2018/19 contract for Fire Suppression and Emergency Services with Eastern Plumas Fire Department for the Gold Mountain Community Services District. Vice President Curtis seconded the motion and it was unanimously approved by Roll Call vote.

F REPORTS:

1. **GENERAL MANAGER'S REPORT:**

a) Falling Water LF Dosing Station:

CSD staff has started working on the Dosing Station Project again. They poured the slab for a small control building for the Dosing Station that will be a replica of the Well 33 building.

2. **OFFICE ADMINISTRATOR'S REPORT:**

a) Water Usage Update:


Office Administrator Bradley reviewed the CSD's total water usage for the month of May 2018 was 538,749 gallons vs. May 2013 usage was 801,682 gallons. The total year-end usage was down by 22% from the year 2013.

3. **FINANCIAL REPORTS:**

a) Warrant Register Reports for April thru May 2018:

General Manager Gossage presented for review and acceptance for April thru May 2018. Board Member St. Pierre made the motion to accept the Warrant Registers for April thru May 2018. Vice President Curtis seconded the motion and it was unanimously approved by Roll Call vote.

b) Budget Comparison & Financial Reports for April thru May 2018:

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General Manager Gossage presented for review and acceptance the Budget & Financial Reports for April thru May 2018. President McLaughlin made the motion to accept the Budget, & Financial Reports for April thru May 2018. Board Member St. Pierre seconded the motion and it was unanimously approved by Roll Call vote.

4. **COMMITTEE REPORTS:**

a) Firewise Committee Report:

Board Member Kogge, informed the board that the next Firewise Day Meeting was scheduled for July 12th, 2018. Lastly, Homeowner Tom O' Brien requested to store his utility trailer at the Storage Building for community members to utilize when needed. The CSD was in favor of this as long as a release of liability form was signed, releasing the CSD of any potential liability. The next step was to contact the HOA Board Directors and gain their permission to store the trailer as well.

b) Fire Tax Committee:

There was no report from the Fire Tax Committee.

5. **DIRECTORS' REPORTS:**

There were no Director Reports.

G ADJOURN:

The meeting adjourned at 4:05pm

These minutes were approved by the Board of Directors of the Gold Mountain Community Services District at the regular Board meeting on July 23rd, 2018.

Rich McLaughlin, President

Attest: Tiana Bradley, District Secretary